

San Diego Unified School District
Crawford High School
Site Governance Team (SGT) Meeting
Date: January 12, 2023 at 3:45 pm

AGENDA

Item	Description/Actions	Action Requested of SGT Members
1. Call to Order		Informational
2. Quorum Check		Informational
3. Approval of Agenda		Informational/Action Item
4. Review of Last Meeting's Minutes	Meeting Minutes	Informational/Action Item
5. 2023/2024 schedule vote		Discussion
6. Final Schedule		Discussion
7. Round Table		Informational/Discussion
8. Closure		

1. Call to order: 3:50 pm

Members Present:

Non-elected members:

Dr. Froylan Villanueva

Alan Douglas (SGT Chair)

Elected Members:

Rachel Foster (SDEA)

Emily Rader (SDEA)

Kent Tartt (SDEA)

Dan Dadmun (SDEA)

Bryan Morse (SDEA)

Ray Beattie (SDEA) ✓

Irene Quinata (Classified)

Adrian Amante (Classified) ✓

Nominated / Volunteer members:

Belinda BustosAyala (student) ✓

Vacant (parent)

2. Quorum Check- Informational ✓

8 out of 11

3. Approval of Agenda

Villanueva Motion Move 6 to 5.

Tartt second

Motion pass

Tartt motions to approve new agenda

Morse pass

Motion passed

4. Review of Last Meetings Minutes

Rader Motion

Tartt Second

Motion passed

6. Finals Schedule

Douglas:

- Why is the final schedule a minimum day, so it is not enough time to administer a check?
- Versus, not having a minimum day schedule
- Why do we not have finals during the quarter for a midterm?

Abbott: We are thin on instructional time, finals for midterm is not possible. For the other part, as long as the other part, it is too late for next week.

Douglas: Too late for this year, we are talking about next year, next semester at the earliest

Villanueva: I appreciate this is getting brought up because it was carried over. Midterms at the quarter I would have to think about.

Douglas: Right now I have to give one final on Thursday, one on Friday. It is too short to put it together

Abbott: Lunch is the issue with finals schedule. It has to be at a certain time and 3 hours past breakfast (8:30 am). Cafeteria class schedules. Right now the minimum day is 8:30 to 1:25. We cannot go earlier than that

Villanueva: It is a shorter day, we cut an hour out to make it a true minimum day.

Douglas: Can we make 1st period, lunch, 2nd period? Next day is 3rd period, lunch, 4th period. First 30 min is prep, then 1st, then lunch, then 2nd

Abbott: Cannot cut instructional minutes

Douglas: This would not change the minutes. It is just putting P1 and P2 on one day. This solves the problem of giving lunch.

Rader: Can we add minutes? Make P1 longer to hit Lunch for the right time, then add P2 to end later.

Abbott: We can do that. We can add

Douglas: Can we had advisory? Then period P1, Lunch, P2

Villanueva: We can, but we need it to be checked off by nutrition, transportation and admin

Abbott: We need grab and go

Douglas: Grab and go can be after advisory

Abbott: We can talk about.

Douglas: Should this be an all staff vote, or should SGT represent to make a vote?

Foster: I think everyone has their own motives and say and should be able to vote. There might be push back if we don't include them.

Douglas: You only need ALL staff to approve if you change a staff's prep time. Last year, if you lower a prep by 8 minutes, you change the prep, everyone votes. Should we all vote or do a survey?

Morse: I think a survey is needed to get people's opinion. And they will feel better about the decision seeing how it was made.

Douglas: A survey would be easier than an official vote

Villanueva: Is the answer of the survey, a suggestion from staff instead of an official vote that is binding?

Douglas: The survey is a suggestion, it is not binding. That reminds me, the teacher wanted me to ask if we want to encourage teachers (coming from administration) to give a final

Villanueva: I will not encourage teachers to give a final on the final days. The teachers are professionals and can decide what they need for their students. Most don't.

Douglas: I agree.

Amante: Can we call it a survey and not a vote?

Douglas: What is your opinion about what is best for students, Belinda?

Belinda: 2 on one day. If I have 4 on one day it is a lot. I can focus one 2 at a time, go to reviews for those two classes.

Abbott: Next year's schedule is possible to change, this year it is hard.

5. Vote Schedule Time

Douglas: Teachers want to know what they are approving before they vote. Will the advisory get changed last min

Villanueva: For sure a 4 by 4, but I am still looking into advisory. Either the same amount, or less.

Belinda: Not all the advisors do stuff. Some students study or miss work. I think on Monday it is good because you get the announcements.

Douglas: Beneficial to have more? Shorter time?

Belinda: Less time is needed for the announcement days. On finals week, have longer advisories, or more time for advisory.

Morse: Would you like to go to a different teacher's advisory to ask for help.

Belinda: That would be very helpful

Douglas: That would be very complicated. I think it should be a teacher by teacher pass, not a school wide office hours.

Villanueva: I was at a school with open advisory, and the kids just wandered around. The idea was good, but didn't work. Some teachers would have too many students.

Belinda: What if the student could get a approval a week before?

Douglas: That currently happens now.

Douglas: If we could get a ballot ready. I don't personally think we need to have a sub hired to watch the box. The only concerns I have, it should be watched over by an elected position, not a stranger.

Villanueva: Last time I had a lock, Douglas had a lock, it was like gold. I just want people to be able to vote without feeling present. I hired a visiting teacher, because they are unbiased. Pay them 400 dollars a day.

Douglas: A. The admin cannot be involved with the vote. In the union rules, it said it has to be run by the union representative. Others can help, but it needs to be an elected union member.

Villanueva: It's not that I don't trust you. We can have it somewhere with a camera. Late January early February seems reasonable. I need to play with the advisory minutes

6. Round table

Abbott: We need times for assembly to look like the FAST/DEMI schedule, extended P2 like the first time

Rader: No prep time is changed

Douglas: That does not need an official vote

Villanueva: Can you email it to us?

Abbott: Yes

Rader: It changed by a second

Douglas: All staff vote, or should we represent our staff?

Foster: I think we can handle it

Morse: I agree

Motion Foster

Second Tartt

Approved by 7

DUAL Assembly Schedule—2 assemblies to cover school

- BMX Assembly - Feb 15 Water Safety Assembly-TBA FAST school-wide test - Sept 28

8:35 - 9:47 AM	Period 1	72 Minutes
9:47 - 9:56 AM	Grab and Go	9 minutes
9:56 - 11:08 AM	Period 2A Assembly/Teach	72 Minutes
11:13 - 12:25 PM	Period 2B Teach/Assembly	72 Minutes
12:30 - 1:00 PM	LUNCH	30 Minutes
1:05 - 2:17 PM	Period 3	72 Minutes
2:22 - 3:35 PM	Period 4	72 Minutes

Douglas: Brought to attention by Ms. Page. Is there anything we can get additional security on the 3rd floor bathroom? She is spending a lot of time supervising the bathroom.

Beatie: We do get students up there. Some hide in the workroom tables. I see students hanging out, and in the bathroom. I see the same thing

Morse: There are students there without passes too.

Villanueva: 8th day in the building. It hasn't been that long. I think it has been pretty smooth, but there are students that are hiding out. Mr. Flores has been out on personal business. I have sat on the floors before, and we can do our work there to help supervise there. There are doors we are still discovering. It hasn't been that bad.

Douglas: Is there anyone monitoring the cameras?

Villanueva: They are open and running, we can begin monitoring next week when I get the correct laptop for it.

Villanueva: I just wanted to say with you. We didn't get selected for the community school, but Hoover was selected. They have an inside track, they had programs there in place. Sortly, there is another opportunity for us to apply. (Hands power point slides) We have a very good chance of getting it. We would get 500k years 1-4, 375k the fifth, and a total grant of 2375k. **We would have a teacher/classified staff oversee the outreach/site coordinator. Then someone hired to full**

that teaching/staff role. There is only 1 high school in SDUSD is a community school. There is a letter of intent to submit on January 31st. The old principal of Hoover became the head overseer of community schools for the district.

Douglas: The union supports this too. I agree. I think we are a better candidate this year because we have this building, theater, a garden, and thrift shop. Let's expand what we have to the community

Villanueva: There are 4, there is a good chance we can get it. I need to inform and ask for input from SGT.

Douglas: If we pick the person, do you hire the replacement?

Villanueva: I have to look into that, but I usually have a panel

Morse: This is a 5 year commitment

Douglas: If it works, we keep it, if not they take it

Morse: Hoover only provides a panty for the community?

Villanueva: It is the first year, Hoover already has a clinic too. If we have one person to connect the community

Douglas: Could it be staff like Ms. Mohammed?

Villanueva: Yes

Morse: It would be nice to have someone

Villanueva: I wanted to bring this to your attention early, so that you are informed and we can move forward together

Douglas: Thank you we appreciate that this

Morse: The evacuation for the fire drill we have to leave the building and then re-enter

Douglas: Can we table this for next meeting

Villanueva: Let's make sure that we check with Ms. Abbott, maybe we can solve this before next meeting. Let's talk to her and bring your points up. We can revise that plan. We are still learning and making maps. We have a building exit that goes to the street. We do not want to announce that.

Douglas: Motion to end at 5:02

Foster: Motion

Morse: Second

Meeting adjourned at 5:03 pm