

**Agenda**  
**Crawford High School**  
**SITE GOVERNANCE TEAM (SGT)**  
**Tuesday, October 24, 2023**  
**Meeting Time 3:45 PM**  
**Location: Room 103**  
[ZOOM LINK](#)

**Part 1: Attendance** – Please make sure to mark yourself present on the shared doc and/or ensure the stacktaker marks you present.

#	Name	Present: (X)	Stack Tracker:	#	Name	Present: (X)	Stack Tracker:
1	Alan Douglas, SDEA	x		10	Mabel Brown	x	
2	Dr. Reashon Villery, Principal	x		11	Student: Ryanna Curry	x	
3	Brian Black	x		12	Student: Melissa Santos	x	
4	Daniel Dadmun	x		13	Parent: _____		
5	Rachel Foster	x		14	Community Partner: _____		
6	Emily Rader	x		15	Community Partner: _____		
7	Kent Tarrt			16			
8	Brenda Bell	x		17			
9	Marcus Brady			18			

**Part 2 – Quorum Check: How many members are necessary for quorum? 7**

Who we did it!!! - 10

**Part 3 – Meeting called to order at:**

3:46 pm

**Part 4 – Roles:** Identify who is doing which role for the meeting. If unsure of expectations/procedures for the roles, please visit the link below:

[https://docs.google.com/document/d/18MQDsu41fJ-pZGI-cRz\\_pykkIN2T701H7192U5zfzVY/edit?usp=share\\_link](https://docs.google.com/document/d/18MQDsu41fJ-pZGI-cRz_pykkIN2T701H7192U5zfzVY/edit?usp=share_link)

Facilitator:	Chase	Notetaker:	Emily
Co-Facilitator:	Corey	Time Keeper:	Rachel
Stack Taker:	Mabel	Zoomer/IT Crowd:	N/A

**Note:** If you are facilitating the meeting for the first time or taking stack for the first time, please refer to the [“One Sheet”](#) for helpful prompts and guidelines.

**Part 5 –Review the Norms:**

**Norms:** The following are general norms in the consensus decision making model:

- a. **Step Up – Step Back** = if you have talked let others talk, encourage those who haven’t shared their thoughts to share.
- b. **Follow Stack** = respect others by not jumping in front of them when it comes time to speak
- c. **Be solution oriented**

- d. Trust the process
- e. One person speaking at a time
- f. Other Norms???..... (Community should construct the norms)
- g. Start and End on Time/Respect Everyone's Time - Villery

## **Part 6 –Agenda Items:**

1. Review & Approve last meeting notes – 9/11/2023
  - a. Minutes
  - b. Rader Motion, Douglas Second, Consensus Passed
2. Review & Approve Agenda – Crowdstorm any additions
  - a. Agenda → Rader Add: Propose Master Schedule Committee
  - b. 45 seconds limit
3. Committee Report Backs:
  - a. Community Schools Report Back – Ms. Brown & Ms. Page
    - i. Listening sessions for non-teaching staff, training more interviewers, first non-teaching then teachers
4. Agenda:
  - a. **Item #1: SGT Meeting Dates 2023-2024** – Proposal – Mr. Douglas & D
  - b. r. Villery
    - i. Proposal: When is the best time to meet?
    - ii. Questions: Is there a particular day of the week or time of the month?
      1. Is waiting all this time after school hard for students?
      2. Black- what makes the most sense to have to after we get information at staff/ILT/department meetings.
      3. Rader- Can we have it on Thursday?
      4. Douglas-We vote when is best, waiting for Dr. Villery's input
    - iii. Comments: Want to not have a meeting on Tuesday? If they do work, clarify that.
      1. Thursdays are wide open. No one wants a meeting on a Friday.
      2. Villary – it would be after Tuesday meetings if on Tuesday
      3. Not the same time as Community school
      4. Rader- Which Week?
      5. Cannot pick a week because holidays
      6. 4th thursday unless Holiday, then 1st thursday.
      7. Can we check the calendar?
      8. Nov 30, dec none, jan 25, feb 22, march 28, april 25, may 23
      9. Table the proposal for next meeting. Most work happens outside the meeting.
      10. Zoom join in, that could work.
    - iv. Options:
      1. Accepted: Consensus
      2. Friendly Amendments:
      3. Sent Back to Committee:
      4. Rejected:
  - c. **Item #2: Creation of Safety Committee** – Proposal – Villery
    - i. We collaborate with the community to make sure students get to school and get home safely, we have a school wide one, but we want it to extend to the community. Right now it is Abbott and Konishi
    - ii. Questions: Dan- What will the safety committee do?
      1. How do we exit? Need to be prepared for a true emergency
      - Brenda- Who is on the committee?
      - Douglas- We need to define a committee. We open it up

Black- How many SGT members are needed?

Rader- Can we define a committee before we create a committee?

Black - Need an admin for a committee?

Douglas- Needs to be open some might need one, some no.

Abbott- want to be the admin part of it

iii. Comments:

iv. Options:

1. Accepted: Consensus
2. Friendly Amendments:
3. Sent Back to Committee:
4. Rejected:

d. **Item #3: Definition of a "committee"** - Proposal - Mr. Douglas

1. Five Members, At least one SGT Member, could be a student SGT member

ii. Questions: What happens if there is 3 people only, we need it, but not enough interest

1. If we cannot get at least 5 people, staff, students, or community members involved, is it important enough to be a committee? What are we doing wrong to not get enough interest? I wasn't invited to a safety committee since John Ross was here. We need to put out there for people.
2. In general? If you cannot get a group of at least 5, is it a concern enough for our time, or is it just a problem that needs to be resolved.

iii. Comments:

iv. Options:

1. Accepted: Consensus
2. Friendly Amendments:
3. Sent Back to Committee:
4. Rejected:

e. **Item #4: Creation of Bylaw Committee** - Proposal - Mr. Douglas

i. Create a committee to review our bylaws, and create new bylaws going into next school year

ii. Questions: Can we add more for them to do?

1. Once they resolve the issue, they can dissolve the committee. It doesn't need to continue. Committees are to answer a single question we cannot do here.
2. How can you propose a committee?
3. The Committee creates proposals, and then they propose at the meeting for approval.
4. We review the minutes ahead of time.

iii. Comments: Do I need the 5 people first to propose the committee?

1. No. Approve, then find people. (It dissolves if we cannot find the members)

iv. Options:

1. Accepted: Consensus
2. Friendly Amendments:
3. Sent Back to Committee:
4. Rejected:

f. **Item #5: Special Schedule - Pep Rally** - Proposal - Dr. Villery

# Pep Rally Schedule for Oct 31st

8:35 - 9:33 AM	Period 1	58 Minutes
9:33 - 9:43 AM	Grab and Go	10 Minutes
9:43 - 10:41 AM	Period 2	58 Minutes
10:46 AM - 11:44 PM	Period 3	58 Minutes
<b>11:49 - 12:29 PM</b>	<b>Pep Rally</b>	<b>40 Minutes</b>
12:34 - 1:04 PM	Lunch	30 Minutes
1:09 - 2:07 PM	Period 4	58 Minutes

- i.
- ii. Questions: What is the pep rally for?
  - 1. Good Attendance, and recognize FAST success
  - 2. Students doing the pep rally, or staff doing it?
    - a. Lujan, Jenkins, have students, and some ASB help
- iii. Comments: That is on Halloween, we are in costume, sugar, all on the field, nervous
  - 1. Regular school day, unless we give them candy at the pep rally
  - 2. It's a minimum day, it means they are in a place to have fun and goof off
  - 3. It's the day after they have the candy
- iv. Options: Can we be included in the discussion instead of voting on a last minute schedule - yes, We need to have this conversation before the proposal, we will do so moving forward, but it's too late for right now.
  - 1. Accepted: One ney,
  - 2. Friendly Amendments: Choose a different day. Thursday the 2nd
  - 3. Sent Back to Committee: Consensus
  - 4. Rejected:

## Part 6 - Pick Roles For Next Meeting:

Identify who is doing which role for the meeting. If unsure of expectations/procedures for the roles, please visit the link below:

[https://docs.google.com/document/d/18MQDsu41fJ-pZGI-cRz\\_pykkIN2T701H7192U5zfzVY/edit?usp=share\\_link](https://docs.google.com/document/d/18MQDsu41fJ-pZGI-cRz_pykkIN2T701H7192U5zfzVY/edit?usp=share_link)

Facilitator:	Chase	Notetaker:	Cindy
Co-Facilitator:	Ryanna	Time Keeper:	Corey
Stack Taker:	Black	Zoomer/IT Crowd:	Rachel

Note: If you are facilitating the meeting for the first time or taking stack for the first time, please refer to the ["One Sheet"](#) for helpful prompts and guidelines.

## Part 7 - Meeting Adjourned:

4:52 pm